

# CLAIFE PARISH COUNCIL

The Annual Meeting of Claife Parish Council will be held in Braithwaite Village Hall, Far Sawrey at 7.30 pm on Tuesday 14th May 2019 for the purpose of transacting the business outlined in the agenda below. This is a public meeting and all are welcome to attend.

Yours faithfully

*Joanne Heather*      *8<sup>th</sup> May 2019*

Clerk to Claife Parish Council [www.claifeparishcouncil.org.uk](http://www.claifeparishcouncil.org.uk)  
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## AGENDA

- 1. Chairman**  
To elect the Chairman for Council Year 2019/20 and receive the Chairman's Declaration of Acceptance of Office.
- 2. Vice Chairman**  
To appoint a Vice Chairman for Council Year 2019/20
- 3. Apologies**  
To receive apologies for absence
- 4. Requests for Dispensations**  
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 5. Declaration of Interest**  
To receive declarations by elected and co-opted members of disclosable pecuniary interests in respect of items on this agenda
- 6. Minutes**  
To authorise the chairman to sign the minutes of the meeting from 30<sup>th</sup> April 2019 as a true record.
- 7. To Appoint Representatives to Outside Bodies**  
To appoint representatives to The Braithwaite Hall Trust; the Hawkshead Market Hall Trust; the Hawkshead Grammar School Foundation, the High Wray Village Hall and the Windermere Ferry Advisory Committee (when reformed).
- 8. To Appoint Committees and Sub-Committees**
  - 8.1 To confirm the local housing sub-committee: Cllr Mallett; Cllr Bonham & Cllr Lewis.
  - 8.2 To confirm Cllr Brodie as the lead on initiatives from the community-led plan.
- 9. Public Participation**
  - 9.1 To receive reports from
    - Police
    - County Councillor – Matt Brereton
    - District Councillor
    - National Trust
  - 9.2 To receive comments and representations from members of the public in relation to any item on the agenda.

**10. Update on Ongoing Issues and Actions from Last Meeting**

- 10.1 To update on the new lengthsman contract
- 10.2 To update on local housing
- 10.3 To update on 2019 priority issues and community-led plan initiatives, as listed below:
  - 10.3.1 Registration and management of council land;
  - 10.3.2 Tree management - organisation of a tree surgeon's report;
  - 10.3.3 Written procedures for snowplough and lengthsman;
  - 10.3.4 Improvement, on safety grounds, to the entrance to HillTop;
  - 10.3.5 Dogfouling and litter collection;
  - 10.3.6 Ongoing log of parking problems & highway incidents in the parish;
  - 10.3.7 Continue to seek non-participating landowner support to complete the bridleway

**11. Planning Applications**

To consider planning applications and formulate comments to the planning authority.

- 11.1 To consider the council's response to 7/2019/5194 Flat 1, Dub Howe Farm, Near Sawrey, LA22 0LE.
- 11.2 To consider the council's response to the Local Plan Review, due by June 3<sup>rd</sup>.

**12. Highways Matters**

- 12.1 To agree an approach to deal with the deteriorating road surfaces at Stones Lane, Near Sawrey and Cuckoo Brow Lane, Far Sawrey.

**13. Windermere Ferry**

**14. Matters Arising**

**15. Councillor Matters**

An opportunity for Councillors to raise issues on behalf of residents.

*Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council*

**16. Financial Matters**

- 16.1 To approve the bank reconciliation for 2018/19
- 16.2 To approve the financial accounts for 2018/19
- 16.3 To appoint an Internal Auditor
- 16.4 To authorise payment of the following accounts:
  - Clerk's salary £117.24
  - Clerk's overtime & expenses £151.44
  - Napthens solicitors TBD

**17. Correspondence (for information only)**

*To note the following correspondence received since the last meeting (items requiring action are in italics):*

**CALC** – Policy E-Briefing PC7-19 Traffic Commissioners; Summer Conference 22.06.19

**SLDC** – Weekly List 06 29.04.19

**LDNPA** – Regulation 19 Publication of Pre-Submission Local Plan

**Rural Services Network** – Funding Digest May 2019; Rural Bulletin – 08.05.19

**Parish Online** – Upgrade Notification

**18. Date of Next Meeting**

To confirm the date of the next meeting of Claife Parish Council.